



To Our Consignors,

We value your business and make every effort to market and protect all items in the shop. However, sometimes events occur which are beyond our control. We would therefore like to reiterate some points, which are spelled out in your contract with us.

1. The **Wyckoff PTO Economy Shop** will not be held responsible for damage or loss of any consigned item.
2. Any consigned items not claimed by you on or before the disposal date become the property of the shop. **You may not remove any items after the disposal date. There is absolutely no exception to this rule.**
3. You are responsible for locating any items you wish to reclaim. **Volunteers will not pull items for you.**
4. Express consignors can open 2 accounts and consign any day there are appointments available. Non-Express consignors can open 1 account and can only consign on Tuesdays by appointment only. You can consign **only 8 items per week per account.** Each account is \$8.00. The minimum price for items consigned will be \$1.00. Items will be priced in whole dollar amounts only.
5. **The Shift Manager has the authority to accept or reject any item presented for consignment.** Any item that is consigned and later found to be unacceptable will be removed and placed in the Rejected Items Bin. The rejected items book will give the detail of the item and reason for rejection. An email will be sent advising the consignor that one of their items has been rejected. The item will remain in the "Problem Bin" until the disposal date only and then will be discarded.
6. **Only like new/gently used items will be accepted. Clothing must be clean, have no holes or defects and currently in style. Household goods, toys and other items must also be clean, in working order, and have all pieces.**
7. Consignor accounts will be credited for **60%** of the selling price of items sold during the consigning period. Checks will be issued 4 times during the year in mid-November, mid-January, mid-March and mid-May. An email will be sent to all consignors when the checks are ready. Checks must be signed for and picked up at the shop. **All checks must be cashed/deposited within 90 days. After 90 days, checks are null and void.**
8. Please remember that all our workers are volunteers. They are here to help you follow the proper procedures for consigning items. **We will not tolerate rudeness or abusive behavior toward any of our volunteers.**

Shop Hours

Monday-Closed

Wednesday-9:30am-2:30pm

Friday- 9:30am-2:30 pm

Tuesday- 9:30am -2:30pm & 7:30pm-9pm

Thursday-9:30am-2:30pm & 7:30pm-9pm

Saturday-10:00am-1:00pm

**399 Main St., Wyckoff, N.J. 07481
(201)-891-5765**

The shop is open only when school is in session and the hours are subject to change. **Consigning is by appointment only** during shop hours.

To manage your account & Express Consign go to:

www.myconsignmentmanager.com/economypto

My Account Number _____

My User ID _____

My Password _____

Reminder:

**The Economy Shop DOES NOT accept the following items:
(Unless brand new & in original packaging)**

All hats/visors

All hair accessories

Magazines

Pillows/Blankets/Bedding

Swimsuits

Under garments of any kind

Furniture or other large items regardless of condition

Infant equipment, such as car seats or swings that could endanger an infant, missing pieces, or on a recall list.

****Please ask yourself these few questions prior to consigning or donating to the Economy Shop:**

- **Is this something I wouldn't buy?**
- **Is it torn, pilled, or stained at all?**
- **Is this something I should put in a charity bin instead?**

If your answers are YES to any of the questions above, please do not bring into the Shop. You can place any of these items in various drop bins in our area; such as Cornerstone Christian Church, 49 Wyckoff Ave., Wyckoff.